
Federal Supply Service

Authorized Federal Supply Schedule Pricelist

Online access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*[™], a menu-driven database system. The Internet address for GSA *Advantage!*[™] is <http://www.gsaadvantage.gov>.

Information Technology (IT) Professional Services

IT Schedule 70

Special Items No.: 132-51

132-52



Goldbelt Hawk LLC
740 Thimble Shoals Blvd.
Ste. G
Newport News, VA 23606-3574
Telephone: 757.874.1067
Facsimile: 757.874.1068
e-mail at: gsa-advantage@gbhawk.com
www.gbhawk.com



Authorized IT Schedule Pricelist

Contract: GS-35F-0556J

Period Covered by Contract: June 30, 2009 – June 27, 2014

Contract Number: GS-35F-0556J (OPTION II)

Period Covered by Contract: June 30, 2009 - June 27, 2014

For more information on ordering from Federal Supply Schedules, click on the FSS Schedules button located at <http://www.gsaadvantage.gov>.



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Authorized IT Schedule Pricelist

Contract: GS-35F-0556J

Period Covered by Contract: June 30, 2009 – June 27, 2014

MICROSOFT OFFICE SHAREPOINT SERVER HOSTING:	50
INTERNET E-MAIL VIRTUAL HOSTING:.....	50



INFORMATION FOR ORDERING OFFICES

Goldbelt Hawk LLC 740 Thimble Shoals Blvd. Ste. G Newport News, VA 23606-3574	Phone: 757.874.1067	Facsimile: 757.874.1068
	Internet: gsa-advantage@gbhawk.com	

SPECIAL NOTICE TO AGENCIES:

Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.gsaadvantage.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. Geographic Scope of Contract

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

The scope of this contract is for domestic delivery only.

2. Contractor's Ordering Address and Payment Information

Goldbelt Hawk LLC

Attn: Ms. Carol Schulze

740 Thimble Shoals Blvd.

Ste. G

Newport News, VA 23606-3574

Telephone: 757.874.1067

Facsimile: 757.874.1068

Contractor must accept the credit card for payments equal to or less than the micro-purchase for oral or written orders under this contract. The Contractor and the ordering agency will agree to use the credit card for dollar amounts over the micro-purchase threshold (See GSAR 552.232-79 Payment by Credit Card). In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering agencies to obtain technical and/or ordering assistance:

Telephone: 757.874.1067

Facsimile: 757.874.1068

e-mail: gsa-advantage@gbhawk.com



3. Liability for Injury or Damage:

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. Statistical Data for Government Ordering Office Completion of Standard Form 279:

Block 9: G. Order/Modification Under Federal Schedule

Block 16: Data Universal Numbering System

(DUNS) Number: 55-743-4607

Block 30: Type of Contractor: B. Other Small Business

Block 31: Woman-Owned Small Business: No

Block 36: Contractor's Taxpayer Identification Number (TIN): 20-2480302

4a. CAGE Code:

41WR6

4b. Center Contractor Registration Database:

Goldbelt Hawk LLC has registered with the Central Contractor Register Database.

5. FOB:

Destination

6. Delivery Schedule:

a. TIME OF DELIVERY: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
132-51	30 Days
132-52	30 Days

b. URGENT REQUIREMENTS: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays

after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. Discounts:

Prices shown are NET Prices; Basic Discounts have been deducted.

- a. Prompt Payment: 0.5% - 10 days from receipt of invoice or date of acceptance, whichever is later.
- b. Quantity: None
- c. Dollar Volume: None
- d. Government Educational Institutions: Government Education Institutions are offered the same discounts as all other Government customers.
- e. Other: None

8. Trade Agreements Act of 1979, as amended:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. Statement Concerning Availability of Export Packing:

Not Applicable

10. Small Requirements:

The minimum dollar value of orders to be issued is one full working day for a working category.

11. Maximum Order:

- a. Special Item Number 132-51 - Information Technology (IT) Professional Services:
The maximum dollar value per order for all IT Professional services will be \$500,000.
- b. Special Item Number 132-52 - Electronic Commerce (EC) Services:
The maximum dollar value per order for all EC services will be \$500,000.

12. Ordering Procedures for Federal Supply Schedule Contracts:

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. Federal Information Technology/Telecommunication Standards Requirements:

Ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1. Federal Information Processing Standards Publications (FIPS PUBS)

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2. Federal Telecommunication Standards (FED-STDS):

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East

L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. Contractor Tasks / Special Requirements (C-FSS-370)(Nov 2003).

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.

- (h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
- (k) Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

15. Contract Administration For Ordering Offices:

Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4).

16. GSA Advantage!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.gsaadvantage.gov>.

17. Purchase of Open Market Items

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part

of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. Contractor Commitments, Warranties and Representations

- a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:
 - (1) Time of delivery/installation quotations for individual orders;
 - (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
 - (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.
- b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. Overseas Activities

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia.

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. Blanket Purchase Agreements (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. Contract Team Arrangements

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. Installation, Deinstallation, Reinstallation

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a

request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 or 132-9.

23. Section 508 Compliance

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

<http://www.gbhawk.com/gsa/section508/>

The EIT standard can be found at: www.Section508.gov/.

24. Prime Contractor Ordering From Federal Supply Schedules

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement:

This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. Insurance – Work on a Government Installation (Jan 1997)(FAR 52.228-5)

- (a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.
- (b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—
 - (1) For such period as the laws of the State in which this contract is to be performed prescribe; or

- (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.
- (c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. Software Interoperability

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

27. Advance Payments

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SIN 132-51)

1. Scope

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. Performance Incentives I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. Order

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. Performance of Services

-
- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
 - b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
 - c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
 - d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. [Stop Work Order \(FAR 52.242-15\)\(Aug 1989\)](#)

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
 - (1) Cancel the stop-work order; or
 - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
 - (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
 - (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
-

- (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- (d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. Inspection of Services

The Inspection of Services–Fixed Price (AUG 1996) (Deviation 1 – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (May 2001) (Deviation 1 – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. Responsibilities of the Contractor

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – Dec 2007) Rights in Data – General, may apply.

8. Responsibilities of the Ordering Activity

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. Independent Contractor

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. Organizational Conflicts of Interest

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

- b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. Invoices

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. Payments

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (OCT 2008) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (OCT 2008) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-

Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
 - (1) The offeror;
 - (2) Subcontractors; and/or
 - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. Resumes

Resumes shall be provided to the GSA Contracting Officer or the user agency upon request.

14. Incidental Support Costs

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering agency in accordance with the guidelines set forth in the FAR.

15. Approval of Subcontracts

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. Description of Information Technology (IT) Professional Services and Pricing

Price List – IT Professional Services

The price list effective July 1, 2009 is presented on the following pages and includes the 0.75% Industrial Funding Fee (IFF). Following the price list, detailed descriptions of the services offered are presented. The minimum experience, education, and functional responsibility for each service CLIN is provided to ensure that Goldbelt Hawk employee's skills match the requirements of the delivery order.



Table 1 - IT Professional Services

Line Item	Description	Labor Rate	Labor Rate
		Customer Location	Goldbelt Hawk Location
Management			
0001	Project Manager II	\$129.97	\$139.04
0002	Project Manager I	\$106.45	\$113.88
Systems Engineering and Programming			
0003	Solution Architect II	\$131.70	\$140.89
0004	Solution Architect I	\$108.31	\$115.86
0005	Business Process Analyst III	\$129.97	\$139.04
0006	Business Process Analyst II	\$121.30	\$129.77
0007	Business Process Analyst I	\$103.97	\$111.23
0008	Financial Analyst II	\$129.97	\$139.04
0009	Financial Analyst I	\$95.31	\$101.96
0010	Microsoft Engineer III	\$129.97	\$139.04
0011	Microsoft Engineer II	\$110.90	\$118.63
0012	Microsoft Engineer I	\$80.91	\$86.55
0013	Computer Systems Administrator III	\$129.97	\$139.04
0014	Computer Systems Administrator II	\$108.31	\$115.86
0015	Computer Systems Administrator I	\$82.31	\$88.06
0016	Internet Technology Engineer III	\$129.97	\$139.04
0017	Internet Technology Engineer II	\$86.65	\$92.69
0018	Internet Technology Engineer I	\$82.31	\$88.06
0019	Web Designer III	\$112.64	\$120.50
0020	Web Designer II	\$73.65	\$78.79



0021	Web Designer I	\$54.59	\$58.39
0022	Developer II	\$77.98	\$83.42
0023	Developer I	\$64.98	\$69.52
Networking and Telecommunications			
0024	Network Engineer III	\$129.97	\$139.04
0025	Network Engineer II	\$112.64	\$120.50
0026	Network Engineer I	\$77.98	\$83.42
0027	Infrastructure Engineer III	\$129.97	\$139.04
0028	Infrastructure Engineer II	\$103.97	\$111.23
0029	Infrastructure Engineer I	\$77.98	\$83.42
Security			
0030	Security Engineer III	\$129.97	\$139.04
0031	Security Engineer II	\$103.97	\$111.23
0032	Security Engineer I	\$77.98	\$83.42
0033	Security Analyst	\$99.64	\$106.59
Documentation and Graphics Support			
0034	Technical Editor	\$64.98	\$69.52
0035	Graphics Specialist	\$56.32	\$60.25



Information Technology Professional Services Labor Categories

Goldbelt Hawk offers a range of Professional Services in support of our clients to support the full life-cycle of Information Technology Solutions. Our solutions includes management and administration, comprehensive design and development services, software development, IT security, and documentation support.

Management:

Management skills are provided to ensure the requisite oversight and general project management skills and techniques are applied to ensure successful project implementation for each client in a timely manner, within budget, and in accordance with agreed upon work plans and schedules.

CLIN: 0001	Commercial Job Title:	Project Manager II
Minimum/General Experience	<i>Five years of experience in related field. Demonstrated leadership. Excellent verbal and writing skills. Previous experience as Deputy Program Manager or similar role.</i>	
Functional Responsibility	<i>Serves as the contractor’s single contract manager, and shall be the contractor’s authorized interface with the Government Contracting Officer (CO), the contract level Contracting Officer’s Representative (COR), government management personnel and customer agency representatives. Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor personnel and communicating policies, purposes, and goals of the organization to subordinates. Shall be responsible for the overall contract performance and shall not serve in any other capacity under this contract.</i>	
Minimum Education	<i>Master’s Degree preferred, Bachelor’s degree accepted.</i>	



CLIN: 0002	Commercial Job Title:	Project Manager I
Minimum/General Experience	<i>Three years of experience in related field. Demonstrated leadership. Excellent verbal and writing skills. Previous experience as Task Leader or similar role.</i>	
Functional Responsibility	<i>Serves as the project manager for a large, complex task order (or a group of task orders affecting the same common/standard/migration system) and shall assist the Program Manager in working with the Government Contracting Officer (CO), the contract-level Contracting Officer's Representative (COR), the task order level COR(s), government management personnel and customer agency representatives. Under the guidance of the Program Manager, responsible for the overall management of the specific task order(s) and insuring that the technical solutions and schedules in the task order are implemented in a timely manner. Performs enterprise wide horizontal integration planning and interfaces to other functional systems.</i>	
Minimum Education	<i>Master's Degree preferred, Bachelor's degree accepted.</i>	



Systems Engineering and Programming

Systems engineering and programming services provide seamless function of applications and system. Expertise is provided to oversee the programs that support the administrative or operational functions of an organization as well as administrative support for the host systems on which these systems operate.

CLIN: 0003	Commercial Job Title:	Solution Architect II
Minimum/General Experience	<i>Ten years of progressive experience analyzing and developing Information Technology solutions. Demonstrated leadership. Excellent verbal and writing skills. Previous experience as Task Leader or similar role.</i>	
Functional Responsibility	<i>Serves as the architect of large complex and interconnected Information Technology systems. Interfaces with agency directors and stakeholders to gain acceptance of an Information Technology solution. Evaluates technologies and software solutions.</i>	
Minimum Education	<i>Bachelor's degree in related field such as computer science, computer information systems, management information systems, information resource management, or equivalent experience.</i>	

CLIN: 0004	Commercial Job Title:	Solution Architect I
Minimum/General Experience	<i>Six years of progressive experience analyzing and developing Information Technology solutions. Demonstrated leadership. Excellent verbal and writing skills. Previous experience as Task Leader or similar role.</i>	
Functional Responsibility	<i>Serves as the architect of large complex and interconnected Information Technology systems. Interfaces with agency directors and stakeholders to gain acceptance of an Information Technology solution. Evaluates technologies and software solutions.</i>	
Minimum Education	<i>Bachelor's degree in related field such as computer science, computer information systems, management information systems, information resource management, or equivalent experience.</i>	



CLIN: 0005	Commercial Job Title:	Business Process Analyst III
Minimum/General Experience	<i>Ten years of progressive experience analyzing and applying business process models and developing Information Technology solutions. Demonstrated leadership. Excellent verbal and writing skills. Previous experience as Task Leader or similar role.</i>	
Functional Responsibility	<i>Experienced in business process facilitation and training, methodology development and evaluation, reengineering, best practice identification, change management, organizational development, and development of information systems.</i>	
Minimum Education	<i>Bachelor's degree in related field such as computer science, computer information systems, management information systems, information resource management, or equivalent experience.</i>	

CLIN: 0006	Commercial Job Title:	Business Process Analyst II
Minimum/General Experience	<i>Six years of progressive experience analyzing and applying business process models and developing Information Technology solutions. Demonstrated leadership. Excellent verbal and writing skills. Previous experience as Task Leader or similar role.</i>	
Functional Responsibility	<i>Experienced in business process facilitation and training, methodology development and evaluation, reengineering, best practice identification, change management, organizational development, and development of information systems.</i>	
Minimum Education	<i>Bachelor's degree in related field such as computer science, computer information systems, management information systems, information resource management, or equivalent experience.</i>	



CLIN: 0007	Commercial Job Title:	Business Process Analyst I
Minimum/General Experience	<i>Three years of experience in related field. Demonstrated leadership. Excellent verbal and writing skills. Previous experience as Task Leader or similar role.</i>	
Functional Responsibility	<i>Experienced in business process facilitation and training, methodology development and evaluation, reengineering, best practice identification, change management, organizational development, and development of information systems.</i>	
Minimum Education	<i>Bachelor's degree in related field such as computer science, computer information systems, management information systems, information resource management, or equivalent experience.</i>	

CLIN: 0008	Commercial Job Title:	Financial Analyst II
Minimum/General Experience	<i>Six years of progressive experience analyzing and applying programmatic financial models and developing Information Technology solutions. Demonstrated leadership. Excellent verbal and writing skills. Previous experience as Task Leader or similar role.</i>	
Functional Responsibility	<i>Analyzes financial systems and associated technologies and financial models. Applies financial models and performs analysis of financial impacts that may be expected resulting from system changes, algorithm changes, or changing business scenarios.</i>	
Minimum Education	<i>Bachelor's degree in related field such as computer science, computer information systems, management information systems, information resource management, or equivalent experience.</i>	



CLIN: 0009	Commercial Job Title:	Financial Analyst I
Minimum/General Experience	<i>Three years of progressive experience analyzing and applying programmatic financial models and developing Information Technology solutions. Demonstrated leadership. Excellent verbal and writing skills. Previous experience as Task Leader or similar role.</i>	
Functional Responsibility	<i>Analyzes financial systems and associated technologies and financial models. Applies financial models and performs analysis of financial impacts that may be expected resulting from system changes, algorithm changes, or changing business scenarios.</i>	
Minimum Education	<i>Bachelor's degree in related field such as computer science, computer information systems, management information systems, information resource management, or equivalent experience.</i>	

CLIN: 0010	Commercial Job Title:	Microsoft Engineer III
Minimum/General Experience	<i>Three years of experience in related field. Demonstrated leadership. Excellent verbal and writing skills. Previous experience as Task Leader or similar role.</i>	
Functional Responsibility	<i>Serves to recommend and design Microsoft Windows computer networking solutions including Active Directory and Microsoft's suite of server products including Microsoft Exchange, Microsoft Identity Integration Server, Forest Federation technologies, and other server based software systems. Administers Microsoft Server Software solutions.</i>	
Minimum Education	<i>Bachelor's degree in related field such as computer science, computer information systems, management information systems, information resource management, or equivalent experience.</i>	



CLIN: 0011	Commercial Job Title:	Microsoft Engineer II
Minimum/General Experience	<i>Three years of experience in related field. Demonstrated leadership. Excellent verbal and writing skills. Previous experience as Task Leader or similar role.</i>	
Functional Responsibility	<i>Serves to recommend and design Microsoft Windows computer networking solutions including Active Directory and Microsoft's suite of server products including Microsoft Exchange, Microsoft Identity Integration Server, Forest Federation technologies, and other server based software systems. Administers Microsoft Server Software solutions.</i>	
Minimum Education	<i>Bachelor's degree in related field such as computer science, computer information systems, management information systems, information resource management, or equivalent experience.</i>	

CLIN: 0012	Commercial Job Title:	Microsoft Engineer I
Minimum/General Experience	<i>Three years of experience in related field. Demonstrated leadership. Excellent verbal and writing skills. Previous experience as Task Leader or similar role.</i>	
Functional Responsibility	<i>Serves to recommend and design Microsoft Windows computer networking solutions including Active Directory and Microsoft's suite of server products including Microsoft Exchange, Microsoft Identity Integration Server, Forest Federation technologies, and other server based software systems. Administers Microsoft Server Software solutions.</i>	
Minimum Education	<i>Bachelor's degree in related field such as computer science, computer information systems, management information systems, information resource management, or equivalent experience.</i>	



CLIN: 0013	Commercial Job Title:	Computer Systems Administrator III
Minimum/General Experience	<i>Three years of experience in related field. Demonstrated leadership. Excellent verbal and writing skills. Previous experience as Task Leader or similar role.</i>	
Functional Responsibility	<i>Serves to provide basic server administrative functions and advanced workstation configuration and maintenance/repair functions.</i>	
Minimum Education	<i>Bachelor's degree in related field such as computer science, computer information systems, management information systems, information resource management, or equivalent experience.</i>	

CLIN: 0014	Commercial Job Title:	Computer Systems Administrator II
Minimum/General Experience	<i>Three years of experience in related field. Demonstrated leadership. Excellent verbal and writing skills. Previous experience as Task Leader or similar role.</i>	
Functional Responsibility	<i>Serves to provide basic server administrative functions and advanced workstation configuration and maintenance/repair functions.</i>	
Minimum Education	<i>Bachelor's degree in related field such as computer science, computer information systems, management information systems, information resource management, or equivalent experience.</i>	

CLIN: 0015	Commercial Job Title:	Computer Systems Administrator I
Minimum/General Experience	<i>Three years of experience in related field. Demonstrated leadership. Excellent verbal and writing skills. Previous experience as Task Leader or similar role.</i>	
Functional Responsibility	<i>Serves to provide basic server administrative functions and advanced workstation configuration and maintenance/repair functions.</i>	
Minimum Education	<i>Bachelor's degree in related field such as computer science, computer information systems, management information</i>	



	<i>systems, information resource management, or equivalent experience.</i>
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CLIN: 0016	Commercial Job Title:	Internet Technology Engineer III
Minimum/General Experience	<i>Three years of experience in related field. Demonstrated leadership. Excellent verbal and writing skills. Previous experience as Task Leader or similar role.</i>	
Functional Responsibility	<i>Evaluates Internet collaborative system requirements and develops Internet solutions to meet these requirements. Implements and configures complex Internet hosting software including Internet Information Server, ColdFusion, Adobe Flash Media Server, Apache, TomCat and other systems.</i>	
Minimum Education	<i>Bachelor's degree in related field such as computer science, computer information systems, management information systems, information resource management, or equivalent experience.</i>	

CLIN: 0017	Commercial Job Title:	Internet Technology Engineer II
Minimum/General Experience	<i>Three years of experience in related field. Demonstrated leadership. Excellent verbal and writing skills. Previous experience as Task Leader or similar role.</i>	
Functional Responsibility	<i>Evaluates Internet collaborative system requirements and develops Internet solutions to meet these requirements. Implements and configures complex Internet hosting software including Internet Information Server, ColdFusion, Adobe Flash Media Server, Apache, TomCat and other systems.</i>	
Minimum Education	<i>Bachelor's degree in related field such as computer science, computer information systems, management information systems, information resource management, or equivalent experience.</i>	



CLIN: 0018	Commercial Job Title:	Internet Technology Engineer I
Minimum/General Experience	<i>Three years of experience in related field. Demonstrated leadership. Excellent verbal and writing skills. Previous experience as Task Leader or similar role.</i>	
Functional Responsibility	<i>Evaluates Internet collaborative system requirements and develops Internet solutions to meet these requirements. Implements and configures complex Internet hosting software including Internet Information Server, ColdFusion, Adobe Flash Media Server, Apache, TomCat and other systems.</i>	
Minimum Education	<i>Bachelor's degree in related field such as computer science, computer information systems, management information systems, information resource management, or equivalent experience.</i>	

CLIN: 0019	Commercial Job Title:	Web Designer III
Minimum/General Experience	<i>Three years of experience in related field. Demonstrated leadership. Excellent verbal and writing skills. Previous experience as Task Leader or similar role.</i>	
Functional Responsibility	<i>Uses integrated development environments to design Internet and intranet web sites using HyperText Transport Protocol (HTTP), eXtensible Markup Language (XML) Cascading Style Sheets (CSS). Implements scripting technologies to automate the rendering and display of web-based content. Implements and code against common database engines including Oracle, Microsoft SQL Server, MySQL.</i>	
Minimum Education	<i>Bachelor's degree in related field such as computer science, computer information systems, management information systems, information resource management, or equivalent experience.</i>	



CLIN: 0020	Commercial Job Title:	Web Designer II
Minimum/General Experience	<i>Three years of experience in related field. Demonstrated leadership. Excellent verbal and writing skills. Previous experience as Task Leader or similar role.</i>	
Functional Responsibility	<i>Uses integrated development environments to design Internet and intranet web sites using HyperText Transport Protocol (HTTP), eXtensible Markup Language (XML) Cascading Style Sheets (CSS). Implements scripting technologies to automate the rendering and display of web-based content. Implements and code against common database engines including Oracle, Microsoft SQL Server, MySQL.</i>	
Minimum Education	<i>Bachelor's degree in related field such as computer science, computer information systems, management information systems, information resource management, or equivalent experience.</i>	

CLIN: 0021	Commercial Job Title:	Web Designer I
Minimum/General Experience	<i>Three years of experience in related field. Demonstrated leadership. Excellent verbal and writing skills. Previous experience as Task Leader or similar role.</i>	
Functional Responsibility	<i>Uses integrated development environments to design Internet and intranet web sites using HyperText Transport Protocol (HTTP), eXtensible Markup Language (XML) Cascading Style Sheets (CSS). Implements scripting technologies to automate the rendering and display of web-based content. Implements and code against common database engines including Oracle, Microsoft SQL Server, MySQL.</i>	
Minimum Education	<i>Bachelor's degree in related field such as computer science, computer information systems, management information systems, information resource management, or equivalent experience.</i>	



CLIN: 0022	Commercial Job Title:	Developer II
Minimum/General Experience	<i>Three years of experience.</i>	
Functional Responsibility	<i>The Developer II shall be experienced in:</i> <i>a. major hardware and system software components;</i> <i>b. structured analysis and design methodologies;</i> <i>c. computer language characteristics;</i> <i>d. analyzing and evaluating system requirements; and</i> <i>e. translating requirements into detailed systematic flowcharts and program design responses.</i>	
Minimum Education	<i>Bachelor's degree in related field such as computer science, computer information systems, management information systems, information resource management, or equivalent experience.</i>	

CLIN: 0023	Commercial Job Title:	Developer I
Minimum/General Experience	<i>Two years of experience</i>	
Functional Responsibility	<i>The Developer I shall:</i> <i>a. interpret and prepare coded instructions based on flowcharts, program specifications, input-output specifications, and user-provided functional requirements;</i> <i>b. use computer programming, testing, and documentation methods and techniques including job control, utility routines, and decision tables;</i> <i>c. utilize the work process and rules governing file design, computer-related, and clerical procedures;</i> <i>d. analyze computer programming problems; identify relevant factors; and acquire information pertinent to their solution;</i> <i>e. test and document computer programs and modifications thereof; and</i> <i>f. assist in computer program performance verification and user</i>	

Authorized IT Schedule Pricelist

Contract: GS-35F-0556J

Period Covered by Contract: June 30, 2009 – June 27, 2014



	<i>training.</i>
Minimum Education	<i>Bachelor's degree in related field such as computer science, computer information systems, management information systems, information resource management, or equivalent experience.</i>



Networking and Telecommunications:

This service encompasses all activities involving the planning, design, implementation, integration, and maintenance of data, video, and image telecommunications systems, both digital and analog. Personnel select the range of hardware/software required to support the function, including mainframe/minicomputer front-end processors, multiplexers, PC/LAN communications, network nodes, switches, and various transmission systems. Personnel support the user with training, troubleshooting, consultation, and maintenance.

CLIN: 0024	Commercial Job Title:	Network Engineer III
Minimum/General Experience	<i>Ten years of progressive experience</i>	
Functional Responsibility	<i>Performs design, installation, troubleshooting and support of LAN/MAN/WAN hardware, software and applications. Can install and configure hardware such as routers, switches, hubs and network monitoring devices. Develops and maintains cable plants and architecture, communications transmission lines and all other attached devices. Analyzes Ethernet protocol packets and provide reports and recommendations on traffic analysis. Acts as point of contact for client needs.</i>	
Minimum Education	<i>Bachelor's degree in related field such as computer science, computer information systems, management information systems, information resource management, or equivalent experience.</i>	

CLIN: 0025	Commercial Job Title:	Network Engineer II
Minimum/General Experience	<i>Six years of experience</i>	
Functional Responsibility	<i>Performs design, installation, troubleshooting and support of LAN/MAN/WAN hardware, software and applications. Can install and configure hardware such as routers, switches, hubs and network monitoring devices. Develops and maintains cable plants and architecture, communications transmission lines and all other attached devices. Analyzes Ethernet protocol packets and provide reports and recommendations on traffic analysis. Acts as point of contact for client needs.</i>	
Minimum Education	<i>Bachelor's degree in related field such as computer science, computer information systems, management information</i>	



	<i>systems, information resource management, or equivalent experience.</i>
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CLIN: 0026	Commercial Job Title:	Network Engineer I
Minimum/General Experience	<i>Two years of experience</i>	
Functional Responsibility	<i>Performs design, installation, troubleshooting and support of LAN/MAN/WAN hardware, software and applications. Can install and configure hardware such as routers, switches, hubs and network monitoring devices. Develops and maintains cable plants and architecture, communications transmission lines and all other attached devices. Analyzes Ethernet protocol packets and provide reports and recommendations on traffic analysis. Acts as point of contact for client needs.</i>	
Minimum Education	<i>Bachelor's degree in related field such as computer science, computer information systems, management information systems, information resource management, or equivalent experience.</i>	

CLIN: 0027	Commercial Job Title:	Infrastructure Engineer III
Minimum/General Experience	<i>Ten years of progressive experience</i>	
Functional Responsibility	<i>Analyzes network characteristics and recommends procurement, removals and modifications. Manages and establishes daily schedules for operation of complex systems. Schedules, develops and executes procedures for all planned upgrades and outages. Demonstrated knowledge and experience in MAN/WAN systems. Provides support to other staff to include training. Prepares and maintains SOP, SLA and Change Management procedures.</i>	
Minimum Education	<i>Bachelor's degree in related field such as computer science, computer information systems, management information systems, information resource management, or equivalent experience.</i>	



CLIN: 0028	Commercial Job Title:	Infrastructure Engineer II
Minimum/General Experience	<i>Six years of experience</i>	
Functional Responsibility	<i>Analyzes network characteristics and recommends procurement, removals and modifications. Manages and establishes daily schedules for operation of complex systems. Schedules, develops and executes procedures for all planned upgrades and outages. Demonstrated knowledge and experience in MAN/WAN systems. Provides support to other staff to include training. Prepares and maintains SOP, SLA and Change Management procedures.</i>	
Minimum Education	<i>Bachelor's degree in related field such as computer science, computer information systems, management information systems, information resource management, or equivalent experience.</i>	

CLIN: 0029	Commercial Job Title:	Infrastructure Engineer I
Minimum/General Experience	<i>Two years of experience</i>	
Functional Responsibility	<i>Analyzes network characteristics and recommends procurement, removals and modifications. Manages and establishes daily schedules for operation of complex systems. Schedules, develops and executes procedures for all planned upgrades and outages. Demonstrated knowledge and experience in MAN/WAN systems. Provides support to other staff to include training. Prepares and maintains SOP, SLA and Change Management procedures.</i>	
Minimum Education	<i>Bachelor's degree in related field such as computer science, computer information systems, management information systems, information resource management, or equivalent experience.</i>	



Information Security:

This service provides integrated security services including implementation of security solutions and appliances and the documentation of the security posture of a system or organization.

CLIN: 0030	Commercial Job Title:	Security Engineer III
Minimum/General Experience	<i>Ten years of progressive experience</i>	
Functional Responsibility	<i>Manages firewalls and network perimeter security systems. Documents and reports all systems changes, upgrades and entry requests. Develops pro-active network security procedures designed to prevent intrusion attacks. Performs network system security audits in accordance with IPSec, PKI and other formulated procedures. Analyzes risk factors and recommends procedures and products to prevent intrusion attacks.</i>	
Minimum Education	<i>Bachelor's degree in related field such as computer science, computer information systems, management information systems, information resource management, or equivalent experience.</i>	

CLIN: 0031	Commercial Job Title:	Security Engineer II
Minimum/General Experience	<i>Six years of experience</i>	
Functional Responsibility	<i>Manages firewalls and network perimeter security systems. Documents and reports all systems changes, upgrades and entry requests. Develops pro-active network security procedures designed to prevent intrusion attacks. Performs network system security audits in accordance with IPSec, PKI and other formulated procedures. Analyzes risk factors and recommends procedures and products to prevent intrusion attacks.</i>	
Minimum Education	<i>Bachelor's degree in related field such as computer science, computer information systems, management information systems, information resource management, or equivalent experience.</i>	



CLIN: 0032	Commercial Job Title:	Security Engineer I
Minimum/General Experience	<i>Two years of experience</i>	
Functional Responsibility	<i>Manages firewalls and network perimeter security systems. Documents and reports all systems changes, upgrades and entry requests. Develops pro-active network security procedures designed to prevent intrusion attacks. Performs network system security audits in accordance with IPSec, PKI and other formulated procedures. Analyzes risk factors and recommends procedures and products to prevent intrusion attacks.</i>	
Minimum Education	<i>Bachelor's degree in related field such as computer science, computer information systems, management information systems, information resource management, or equivalent experience.</i>	

CLIN: 0033	Commercial Job Title:	Security Analyst
Minimum/General Experience	<i>Six years of experience</i>	
Functional Responsibility	<i>Analyze the security posture of Information Technology solutions and develop Certification and Accreditation packages based upon NIST guidance for civilian agencies and DIACAP for defense sector agencies.</i>	
Minimum Education	<i>Bachelor's degree in related field such as computer science, computer information systems, management information systems, information resource management, or equivalent experience.</i>	



Administrative Support and Documentation:

This service provides for preparation and maintenance the systems, programming and operations documentation, and procedures and methods, including user manuals and reference manuals. Personnel maintain the library and handles special requests for documentation services. Personnel import, integrate, reformat, enhance, and modify text and graphics from a variety of software sources and generate output according to user specifications. Personnel use scanners, digital cameras, digitizers and other input devices to capture data for use. Personnel provides financial studies and cost projections for projects; assists with budget estimates and monitoring; provides professional-type graphic charts, graphs, and reports; and supports operational components with technical writing, keying, and report preparation.

CLIN: 0034	Commercial Job Title:	Technical Editor
Minimum/General Experience	<i>Two years of experience</i>	
Functional Responsibility	<i>Review and edit documents for technical clarity and proper grammatical style. Prepare technical documents to describe objects and processes.</i>	
Minimum Education	<i>Bachelor's degree or equivalent experience.</i>	

CLIN: 0035	Commercial Job Title:	Graphics Specialist
Minimum/General Experience	<i>Two years of experience</i>	
Functional Responsibility	<i>Prepare graphical images for incorporation into technical reports and computer software including Internet/intranet web sites.</i>	
Minimum Education	<i>Bachelor's degree or equivalent experience.</i>	

TERMS AND CONDITIONS APPLICABLE TO ELECTRONIC COMMERCE (EC) PROFESSIONAL SERVICES (SIN 132-52)

1. Scope

- a. The prices, terms and conditions stated under Special Item Number 132-52 Electronic Commerce (EC) Services apply exclusively to EC Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. Performance Incentives I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. Order

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. Performance of Services

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- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
 - b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
 - c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
 - d. Any Contractor travel required in the performance of EC Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. [Stop Work Order \(FAR 52.242-15\)\(Aug 1989\)](#)

- a. The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
 - 1) Cancel the stop-work order; or
 - 2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
 - b. If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
 - c. The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
 - d. The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the
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action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

- e. If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

6. Inspection of Services

The Inspection of Services–Fixed Price (AUG 1996) (Deviation – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (JAN 1986) (Deviation – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. Responsibilities of the Contractor

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – May 2003) Rights in Data – General, may apply.

8. Responsibilities of the Ordering Activity

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite EC Services.

9. Independent Contractor

All EC Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. Organizational Conflicts of Interest

- a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

- b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. Invoices

The Contractor, upon completion of the work ordered, shall submit invoices for EC services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. Payments

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (OCT 2008) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (OCT 2008) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

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- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
- (1) The offeror;
 - (2) Subcontractors; and/or
 - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. Incidental Support Costs

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering agency in accordance with the guidelines set forth in the FAR.

14. Approval of Subcontracts

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

15. Description of Electronic Commerce (EC) Professional Services and Pricing

Price List – EC Professional Services

The price list effective July 1, 2009 is presented on the following pages and includes the 0.75% Industrial Funding Fee (IFF). Following the price list, detailed descriptions of the services offered are presented. The minimum experience, education, and functional responsibility for each service CLIN is provided to ensure that Goldbelt Hawk employee's skills match the requirements of the delivery order.



Table 2 - IT Electronic Commerce Services

Line Item	Description	Monthly Recurring Cost	One-time Setup Fee
Internet Web Hosting			
1001	0.00 Kbps - 31.99 Kbps Sustained Bandwidth Web Hosting	\$63.67	\$100.75
1002	32.00 Kbps - 249.99 Kbps Sustained Bandwidth Web Hosting	\$305.47	\$100.75
1003	250.00 Kbps - 499.99 Kbps Sustained Bandwidth Web Hosting	748.77	\$100.75
1004	500.00 Kbps – 999.99 Kbps Sustained Bandwidth Web Hosting	\$1,151.77	\$100.75
1005	1,000.00 Kbps – 1,499.99 Kbps Sustained Bandwidth Web Hosting	\$1,490.29	\$100.75
1006	1,500.00 Kbps – 1,999.99 Kbps Sustained Bandwidth Web Hosting	\$2,159.27	\$100.75
1007	2,000.00 Kbps – 2,499.99 Kbps Sustained Bandwidth Web Hosting	\$2,658.99	\$100.75
1008	2,500.00 Kbps – 2,999.99 Kbps Sustained Bandwidth Web Hosting	\$3,182.89	\$100.75
1009	3,000.00 Kbps – 3,499.99 Kbps Sustained Bandwidth Web Hosting	\$3,464.99	\$100.75
1010	3,500.00 Kbps – 3,999.99 Kbps Sustained Bandwidth Web Hosting	\$3,867.99	\$100.75
1011	4,000.00 Kbps – 4,499.99 Kbps Sustained Bandwidth Web Hosting	\$4,496.67	\$100.75
1012	4,500.00 Kbps – 4,999.99 Kbps Sustained Bandwidth Web Hosting	\$5,020.57	\$100.75
1013	5,000.00 Kbps – 5,499.99 Kbps Sustained Bandwidth Web Hosting	\$5,463.87	\$100.75
1014	5,500.00 Kbps – 5,999.99 Kbps Sustained Bandwidth Web Hosting	\$5,987.77	\$100.75
1101	Named User Client Access License	\$6.45	\$25.19
Internet FTP Hosting			
2001	0.00 Kbps - 31.99 Kbps Sustained Bandwidth FTP Hosting	\$63.67	\$100.75
2002	32.00 Kbps - 249.99 Kbps Sustained Bandwidth FTP Hosting	\$305.47	\$100.75
2003	250.00 Kbps - 499.99 Kbps Sustained Bandwidth FTP Hosting	\$748.77	\$100.75
2004	500.00 Kbps – 999.99 Kbps Sustained Bandwidth FTP Hosting	\$1,151.77	\$100.75
2005	1,000.00 Kbps – 1,499.99 Kbps Sustained Bandwidth FTP Hosting	\$1,490.29	\$100.75
2006	1,500.00 Kbps – 1,999.99 Kbps Sustained Bandwidth FTP Hosting	\$2,159.27	\$100.75



2007	2,000.00 Kbps – 2,499.99 Kbps Sustained Bandwidth FTP Hosting	\$2,658.99	\$100.75
2008	2,500.00 Kbps – 2,999.99 Kbps Sustained Bandwidth FTP Hosting	\$3,182.89	\$100.75
2009	3,000.00 Kbps – 3,499.99 Kbps Sustained Bandwidth FTP Hosting	\$3,464.99	\$100.75
2010	3,500.00 Kbps – 3,999.99 Kbps Sustained Bandwidth FTP Hosting	\$3,867.99	\$100.75
2101	Named User Client Access License	\$6.45	\$25.19
Microsoft Office SharePoint Server Hosting			
3001	Microsoft Office SharePoint Server (requires web hosting contract)	\$400.00	\$403.00
3101	Microsoft Office SharePoint Server Client Access License	\$6.45	\$94.71
Exchange Server e-mail Hosting			
4001	Microsoft Exchange e-mail hosting (100 MB Mailbox)	\$6.45	\$79.59
4002	Microsoft Exchange e-mail hosting (200 MB Mailbox)	\$7.25	\$79.59
4003	Microsoft Exchange e-mail hosting (300 MB Mailbox)	\$8.06	\$79.59
4004	Microsoft Exchange e-mail hosting (400 MB Mailbox)	\$8.87	\$79.59
4005	Microsoft Exchange e-mail hosting (500 MB Mailbox)	\$9.67	\$79.59
4006	Microsoft Exchange e-mail hosting (1000 MB Mailbox)	\$11.28	\$79.59
4007	Microsoft Exchange e-mail hosting (1500 MB Mailbox)	\$13.70	\$79.59
4008	Microsoft Exchange e-mail hosting (2000 MB Mailbox)	\$16.12	\$79.59
4100	BlackBerry Enterprise Server client	\$16.12	\$59.44
4200	Microsoft ActiveSync Server Client	\$8.06	\$39.29

Sustained Bandwidth is defined as the 95th percentile bandwidth usage. For example, the top five percent of evenly polled usage intervals ranked by bandwidth utilization are discarded; bandwidth is then billed at the 95th percentile polled interval.

Electronic Commerce Categories

Goldbelt Hawk offers Internet connectivity services to Government clients using our SAS70 certified Class 4 data center. The rates vary by level of service (bandwidth and storage) and require additional effort for development of content and custom configurations.

All connectivity is protected by advanced firewall configurations permitting traffic on a principal of least privilege. Goldbelt Hawk reserves the right to review all content prepared by the Client or a third party prior to posting on a virtual server. All traffic is monitored on a continual basis to allow usage monitoring for the Client.

Goldbelt Hawk also offers server collocation services using the web server hosting schedule of fees.

Goldbelt Hawk offers DNS Hosting as an included service for no charge to Government clients.

Internet Web Site Virtual Hosting:

Goldbelt Hawk offers Internet Web Site virtual hosting on Goldbelt Hawk servers located in our SAS70 certified Class 4 data center. Goldbelt Hawk maintains an available 100-Megabit connection to two redundant Internet backbones to provide maximum speed and Internet visibility. Common Gateway Interface (CGI), .Net, Active Server Pages (ASP), PHP, PERL, and scripting are supported.

Goldbelt Hawk support virtual server technology using VMware including fault-tolerance and disaster recovery features.

Web resources can be secured via password protection and Secure Socket Layer (SSL) is available. Electronic commerce services are available. Goldbelt Hawk has the following server software installed on all Internet web servers: (additional software may be installed as appropriate).

- Microsoft Internet Information Server
- Microsoft SQL Server
- Windows Media Server
- Flash Media Server
- Microsoft Exchange Server
- Goldbelt Hawk Web Analytics

Goldbelt Hawk Servers are protected against virus infections and are backed up following a rigorous schedule.

Internet FTP Site Virtual Hosting:

Goldbelt Hawk offers Internet FTP Site virtual hosting on Goldbelt Hawk servers located in our SAS70 certified Class 4 data center. Goldbelt Hawk maintains an available 100-Megabit connection to two redundant Internet backbones to provide maximum speed and Internet visibility.

The Goldbelt Hawk FTP site is accessible via the Internet and allows rapid and efficient transmission of electronic documents using the File Transfer Protocol (FTP). FTP access is provided either via

anonymous access or username/password basis. FTP access can be gained either via traditional FTP methods or via web access if the Internet Web Site Virtual Hosting option is included.

Microsoft Office SharePoint Server Hosting:

Goldbelt Hawk offers Microsoft Office SharePoint Server hosting on Goldbelt Hawk servers located in our SAS70 certified Class 4 data center. Goldbelt Hawk maintains an available 100-Megabit connection to two redundant Internet backbones to provide maximum speed and Internet visibility.

This service also requires the selection of a web hosting plan to service the Microsoft Office SharePoint Server content. SharePoint Client Access Licenses must also be purchased for each named user to access the Microsoft Office SharePoint Server.

Internet E-Mail Virtual Hosting:

Goldbelt Hawk offers hosting of e-mail services on Goldbelt Hawk Servers. Goldbelt Hawk uses Microsoft Exchange Server technology and supports Outlook Web Access (OWA), Outlook Mobile Access (OMA), Outlook Anywhere (RPC over HTTPS), SMTP, POP3, and IMAP4 access to mailbox resources. Our mail infrastructure includes multi-level anti-viral and anti-Unsolicited Commercial e-mail (UCE) messages.

USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

PREAMBLE

Goldbelt Hawk LLC provides commercial products and services to the Federal Government. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in Federal Government contracts.